



BACK TO WORK

Go Green's Practical Guide and Design Recommendations
for post COVID-19 Workspaces

GO GREEN
OFFICE SOLUTIONS



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Go Green Thoughts

COVID-19 has caused many businesses to step back, assess and adapt to a new way of working.

Creating and producing exciting and creative work spaces is what we do. To ensure we can continue to do what we do best, we have taken onboard the advice and guidance of the government in order to continue to create safe & healthy workspaces.

Going forward, we understand the importance of not only creating safe spaces, but also designing spaces with flexibility and adaptability at the core so that your office can see you through uncertain times.

Our trusted suppliers have developed new products and ranges to ensure your staff can be safeguarded as best as possible upon their return to work. Research in to new materials and fabrics are at the forefront of office furniture innovation to promote anti-microbial surfaces.



Go Green Thoughts

Our designers have also looked at behavioural habits of the user and how the pandemic has changed the way people interact in the office place, ensuring that the spaces we create reflect this new way of working.

We consider the layout of the workspaces, density and population; also the inclusion of any new safety procedures implemented internally by the company.

If you need advise and support on refitting your office space, with the safety and mental wellbeing of you staff at forefront of the design, let Go Green help you.

The Go Green Team

#businessasOne #safetyatwork

**BACK TO
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Spatial Guidelines

6ft/2m

Distancing

Government guidelines state that distancing needs to remain between 6ft/2m between workspaces, meetings, canteen areas & lounge spaces

Meetings

For meetings with 5+ members should be carried out in open spaces. Using moveable and flexible furniture or screens, create open meeting spaces and boundaries



Reconfigure layout

Rearrange your workspace with existing furniture were possible

Owned Spaces

Reduce/eliminate shared desking and try to switch to own spaces. Elimination of hot-desking

Spatial Guidelines



Desking

Separate desking for your staff if you have the space to accommodate. Bench desking can be reconfigured to become individual work stations

Increased screen height

When space is limited, adding height with sneeze screens to existing desktop screens and including screens between staff can help reduce exposure.



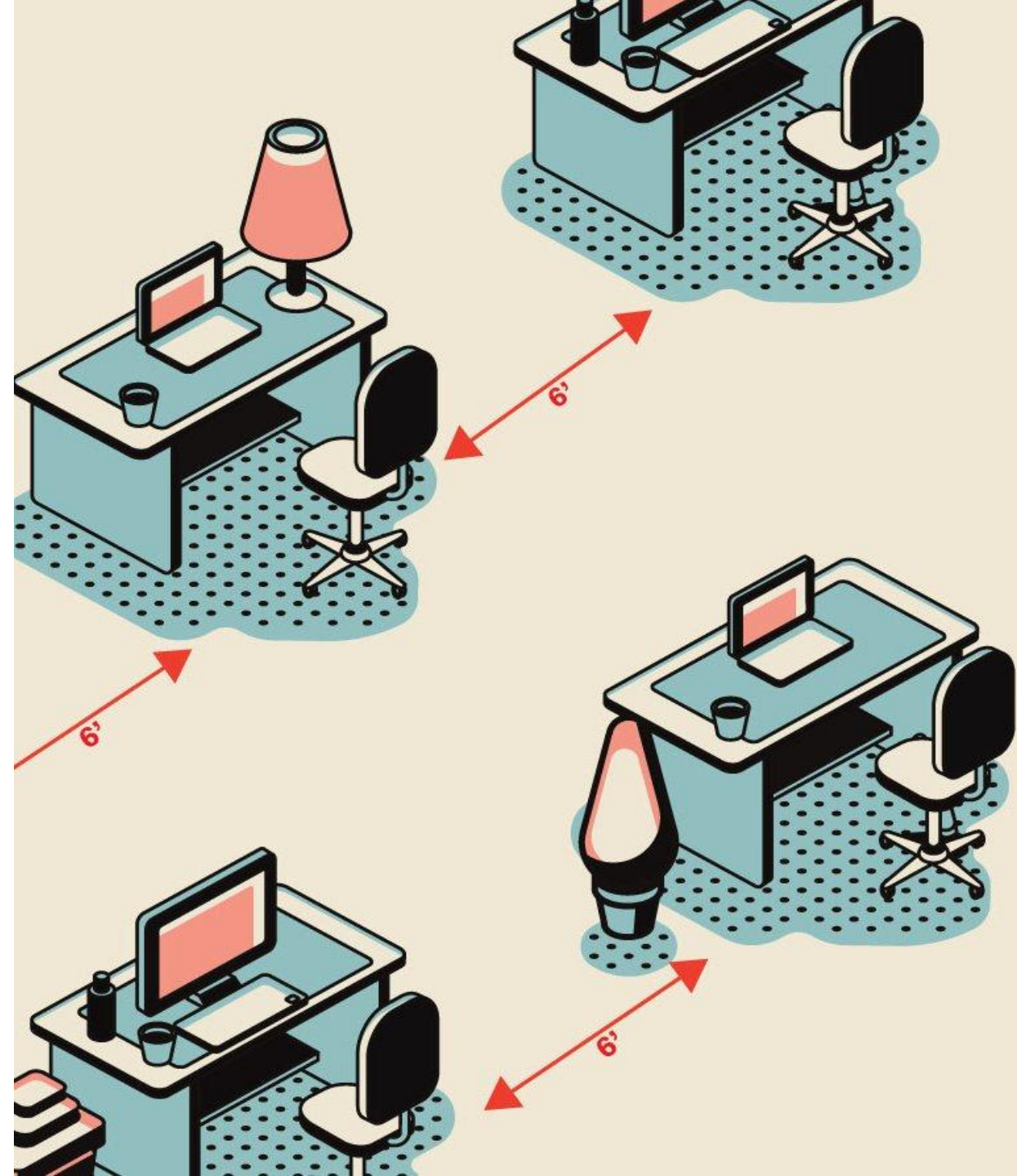
Add space division

Use moveable screens to create barriers. Get creative by using storage furniture and plants as partitions.

Communal areas

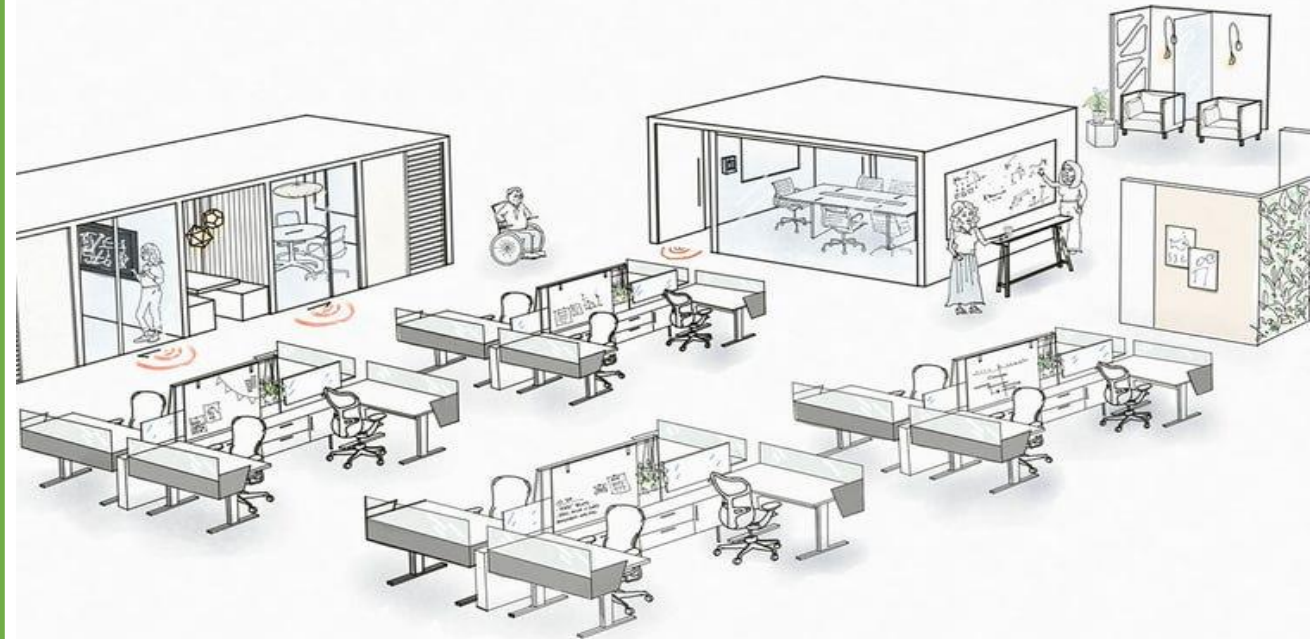
Reduce the guest seating in reception areas and introduce individual seating in communal areas

Floor Plan Considerations



Floor Plan Considerations

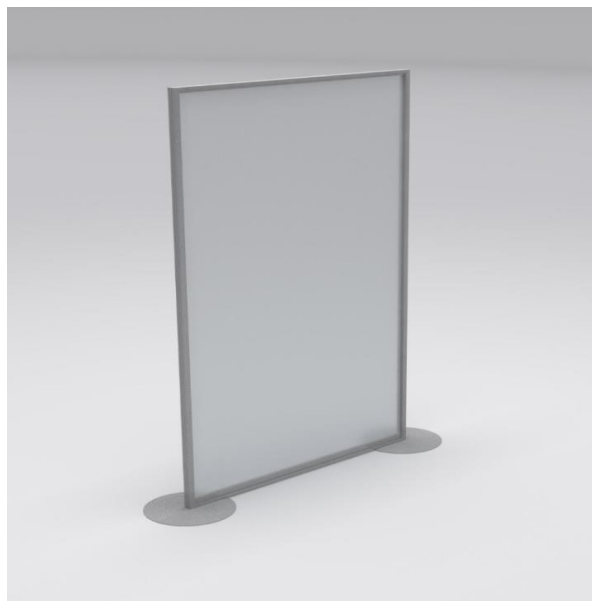
- Larger desks to ensure social distance is maintained
- Positioning of desks to be towards the outer-parameters of the room to maximise the use of space
- Position pedestals to the centre of the desks to minimise the movement of the staff and increase the space between colleagues
- Opt for cubicles rather than bench desking
- Adding sneeze screens to all desks or moveable free standing screens to create meeting spaces or clear divisions between desks/departments



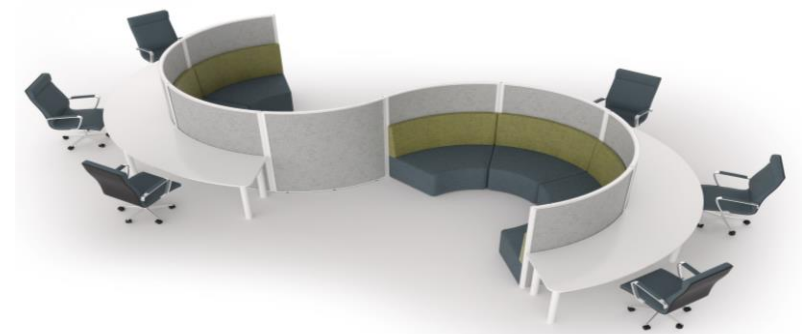
Ideas, Products & Solutions



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PPE

We are still taking orders on all your Back to Work PPE requirements. Ensure that your staff can return back to the office safely by stocking up on basic PPE supplies.

Our Back-to-Work PPE stock includes:

- Nitrile Gloves
- FFP2 Masks
- 3ply Surgical Masks
- Hand Sanitiser

Nationwide delivery available on all items. Logo printing available on items if required.

Speak to a member of our team for more information.



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Workwear & PPE

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Reach out to our team to help you get your staff back to the office

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